

## Mayor's Select Internship Program

Application Due Date for Fall 2019 Semester: August 1, 2019

Send all required documents via email to Helen Maestas at [hmaestas@cabq.gov](mailto:hmaestas@cabq.gov) by the due date with subject line: Mayor's Select Internship Applicant: YOUR FIRST AND LAST NAME.



### Section I: Applicant Information

First Name \_\_\_\_\_ Middle Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street: \_\_\_\_\_ Apt: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

College/University: \_\_\_\_\_ Class Yr: \_\_\_\_\_

Overall GPA: \_\_\_\_\_ Major GPA: \_\_\_\_\_

Please attach a resume, recent writing sample, and one letter of recommendation. Writing sample can include academic paper, letter to the editor, etc.

Resume  Writing Sample  One Letter of Recommendation

### Section II: Interest and Motivation

In one 500 word or less document, please respond to each of the following questions:

1. Why are you interested in this position?
2. What issue(s) do you believe are most critical to the City of Albuquerque right now and why?
3. How will this internship benefit you in reaching your long term goals?

### Section III: City Department Preferences

List the top five City of Albuquerque Department Preferences for Rotations (not including Mayor's Office):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_